YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	VIVEKANANDA COLLEGE OF EDUCATION
• Name of the Head of the institution	DR. ABHA SHARMA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Alternate phone No.	05712523132
• Mobile No:	9837054588
• Registered e-mail ID (Principal)	vcealigarh@gmail.com
• Alternate Email ID	sudha.saraswat8@gmail.com
• Address	GONDA ROAD MATHURA BYE PASS
• City/Town	ALIGARH
• State/UT	UTTAR PRADESH
• Pin Code	202001
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	**DR. BHIM RAO AMBEDKAR UNIVERSITY AGRA**
• Name of the IQAC Co-ordinator/Director	**DR. SHELJA SINGH**
• Phone No.	**7037779026**
• Alternate phone No.(IQAC)	**8077159712**
• Mobile (IQAC)	**7037779026**
• IQAC e-mail address	**anuragvbn.sharma@gmail.com**
• Alternate e-mail address (IQAC)	**osvctmaligarh@gmail.com**
3.Website address	**vcealigarh.in**
• Web-link of the AQAR: (Previous Academic Year)	**https://www.vcealigarh.in/AQAR_19_20.pdf**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://www.vcealigarh.in/Academic_Calendar_2020_21.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.20**	**2011**	**27/03/2011**	**26/03/2016**

6.Date of Establishment of IQAC	**25/07/2011**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
None	**NA**	**NONE**	**Nil**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	**View File**
9.No. of IQAC meetings held during the year	**03**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• (Please upload, minutes of meetings and action taken report)	**View File**
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Masks were distributed to the employees of the college on occasion of Gandhi Jayanti and every one was encouraged to used mask and sanitizer in the wake of Covid-19 in their daily routine.
A Rally organized by VCE & Aligarh Police was taken from college to Sootmill chauraha and 19/02/2021 to make people aware of traffic rules and to encourage them to follow traffic rules .
Yoga camp was organized on 22-02-2021 to 26-02-2021 Sh. Bhupesh Sh. Vikas Upadhyay and Shashi ji from Patanjali through different Aasans to B.Ed. IIyr. Students
Plantation was done on 09-04-2021 by students and teachers. Importance of healthy environment was taught to the students for healthy well being of all by the principal of the college.
Online teaching was done by the teacher through out the session for the students who were not attending the college due to Covid 19 in addition to the traditional class room method. IQAC conducted a special work shop for the faculty members to acquaint them with skills of Online teaching and blended teaching.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Workshop on Online teaching	A workshop for faculty was conducted to train them for online-teaching. Mr. Pradeep Sharma,HOD, Computer Science Department, VCTM, Aligarh gave demonstration on 3rd and 4th September 2020.
Gandhi Jayanti	Masks were distributed to the employees of the college on occasion of Gandhi Jayanti and every one was encouraged to used mask and sanitizer in the wake of Covid-19 in their daily routine.
Yatayat Rally	A Rally organized by VCE & Aligarh Police was taken from college to Sootmill chauraha and 19/02/2021 to make people aware of traffic rules and to encourage them to follow traffic rules .
Yoga Camp	Yoga camp was organized on 22-02-2021 to 26-02-2021 Sh. Bhupesh Sh. Vikas Upadhyay and Shashi ji from Patanjali through different Aasans to B.Ed. IIyr. Students
Sports Week	Sports Week was organized from 22-02-2021 to 27-02-2021 for B.Ed I yr. students
Tour	An educational tour was taken to Aligarh Exhibition on 25-02-2021. Students were shown the handicrafts of different states and cities.
Women's Day	Students presented their views on women empowerment virtually on 8th March 2021
SUPW Camp	SUPW camp was organized from 08-04-2021 to 10-04-2021 in which students were taught making masks, paintings and cloth bags.
Scout Guide Camp	Scout Guide camp was organized from 16-02-21 to 20-02-2021
Practice Teaching	Practice teaching was conducted in the college and Peer Teaching was done by B.Ed. II yr. students as schools were closed in the wake of

	covid-19 pandemic from 08- 02 -21 to 08-03-21.
D.El.Ed. Internship	D.El.Ed. Internship was organized from 17-02-2021 to 18-03-2021 on DIKSHA App.
Sessionals	D.El.Ed. sessionals were organized in 2nd week of April(ofline) and 1st week .Online Sessionals of B.Ed were conducted from 07-06-2021 to 15-06-2021 of June(online)
Environment Day	World Environment Day was celebrated on 05-06-2021 through Online Poster Competition.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Management	02/08/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	02/02/2022

Extended Profile

2.Student

2.1 Number of students on roll during the year	358

File Description	Documents
Data Template	View File

2.2 Number of seats sanctioned during the year	285

File Description	Documents
Data Template	View File

2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	139

File Description	Documents
Data Template	View File

2.4 Number of outgoing / final year students during the year:	211

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	206

File Description	Documents

Data Template		View File

2.6 Number of students enrolled during the year		**122**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	**4.32**
4.2 Total number of computers on campus for academic purposes	**36**

5.Teacher

5.1 Number of full-time teachers during the year:	**49**

File Description	Documents
Data Template	View File
Data Template	View File

5.2 Number of sanctioned posts for the year:	**01**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting i local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

Planning, Reviewing, Revising the Curriculum & adapting it to local context

The institution has IQAC that conducts quarterly meetings to plan all the curricular co-curricular activities of the students. The cell conducts meeting in the beginning trimester in which activities are plan according to the academic calendar. Incharge o each activityis deputed and each incharge along with the committee members executes t plan activities in that quarter and submits the to the principal. if any activities c not be executed due to unexpected and unavoidable situation it is planned in the next quarter.

Following committees are constituted for the distribution of work and activities.

1. Discipline Committee

2. Admission Committee

3. Time Table Academic Calendar Committee

4. Examination Committee

5. School Internship Committee

6. Social Activities Committee

7. Literary Activities Committee

8. Cultural Committee

9. Science and Mathematics Resource Committee

10. Psychology Resource Committee

11. ICT Committee

12. Art and Craft Committee

13. Magazine Committee

14. Women's Cell

15. Seminar/ Workshop Committee

16. Sports and Camp Committee

17. Alumni Meet Committee

18. Tour Committee

19. Library Advisory Committee

20. Guidance Counseling Cell

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	**View F**
Plan developed for the academic year	**View F**
Plans for mid- course correction wherever needed for the academic year	**View F**
Any other relevant information	No Fi Uploac

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	C. Any 3 of the above

File Description	Documents
Data as per Data Template	**View Fil**
List of persons who participated in the process of in-house curriculum planning	**View Fil**
Meeting notice and minutes of the meeting for in-house curriculum planning	**View Fil**
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	**View Fil**
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through	A. All of the Above

File Description	Documents
Website of the Institution Prospectus Student induction programme Orientation programme for teachers	
Data as per Data Template	**View File**
URL to the page on website where the PLOs and CLOs are listed	**https://www.vcealigarh.in/Program_Outcomes_and_Programme_Specific_Outcomes**
Prospectus for the academic year	**View File**
Report and photographs with caption and date of student induction programmes	**View File**
Report and photographs with caption and date of teacher orientation programmes	**View File**
Any other relevant information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

14

File Description	Documents
Data as per Data Template	**View File**
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	**No File Uploaded**
Academic calendar showing time allotted for optional / electives / pedagogy courses	**https://www.vcealigarh.in/Academic_Calendar_2020_21**
Any other relevant information	**Nil**

1.2.2 - Number of value-added courses offered during the year

0

1.2.2.1 - Number of value-added courses offered during the year

1

File Description	Documents
Data as per Data Template	**View File**
Brochure and Course content along with CLOs of value-added courses	**No File Uploade**
Any other relevant information	**No File Uploade**

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	**No File Upload**
Course completion certificates	**No File Upload**
Any other relevant information	**No File Upload**

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	**Two of the above**

File Description	Documents
Data as per Data Template	**View Fi**
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	**No Fil Upload**
Document showing teachers' mentoring and assistance to students to avail of self-study courses	**No Fil Upload**
Any other relevant information	**No Fil Upload**

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

1

File Description	Documents
Data as per Data Template	**View File**
Certificates / evidences for completing the self-study course(s)	**No File Uploaded**
List of students enrolled and completed in self study course(s)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowled skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the followir not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one' chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

A fundamental and coherent understanding of the field of teacher education is imparte the teachers through various conventional and latest teaching methods that include discussions, quizzes, demonstrations, debates, power-point presentations etc. Teacher have been trained to use online education mode and they effectively use blended learn technique to equip students will knowledge of understanding of the course content.

Various skills and competencies like critical thinking, communication, collaboration emotional intelligence are been developed in the students through various activities competitions organized by the IQAC throughout the session. Some of the activities are listed below

1. Sports
2. Scout Guide Camp
3. Yoga Camp
4. Traffic Awareness Rally
5. Tree Plantation
6. SUPW Camp
7. Gender Sanitation Programme Women Day
8. Educational Tour
9. Carrier Guidance programme

File Description	Documents
List of activities conducted in support of each of the above	**View File**
Documentary evidence in support of the claim	**View File**
Any other relevant information	**No File Uploaded**
Photographs indicating the participation of students, if any	**View File**

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversi school system in India with respect to: Development of school system Functioning of various Boards of School Edu Functional differences among them Assessment systems Norms and standards State-wise variations   Internationa comparative perspective

1.

Teacher education institutions prepare students for teaching in schools. For this, internships are organized in the I and II year of the program. In the I year, student are sent to schools for 4 weeks to understand the working environment of schools including time table, office work, maintenance of registers and records, assessment system, library, laboratories etc.For this, student are first oriented by the teacher about the Indian school system and functioning of different Boards of Education in In This familiarizes student-teachers with the diversity in the school system in India. is a regular practice in Vivekananda College of Education but due to Covid-19 the sch remained closed in Aligarh because of which the internship of I year students could n be conducted in the session 2020-21.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	**No File Uploaded**
Documentary evidence in support of the claim	**No File Uploaded**

Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acume from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

To make pupil teachers ready for the professional field and to develop understanding various learning engagements, there are sent for teaching in various schools of Aliga Students are provided with knowledge of skills of teaching through skill teaching cla before sending them to schools. Various skills used are introduction skills, skills o probing question, enforcement using black board, stimulus varication, illustration, explanation etc. They use in these skills in their teaching. Students are assigned subject and periods and they are supervised by the teachers during the period of prac teaching in schools. In the wake of Covid-19, schools in Aligarh were closed and II-y students could not be sent to schools for internship. So, peer teaching was conducted the college among the students itself.

File Description	Documents
Documentary evidence in support of the claim	**View File**
Any other relevant information	No File Uploaded

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	Two of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	**View File**
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	Feedback collected, analyzed and action taken

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	**View File**
Action taken report of the institution with seal and signature of the Principal	**View File**
Any other relevant information	No File Upload

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

358

2.1.1.1 - Number of students enrolled during the year

122

File Description	Documents
Data as per Data Template	**View File**
Document relating to sanction of intake from university	**View File**
Approval letter of NCTE for intake of all programs	**View File**

Approved admission list year-wise/ program-wise	**View File**
Any other relevant information	**No File Uploaded**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy d the year

57

2.1.2.1 - Number of students enrolled from the reserved categories during the year

57

File Description	Documents
Data as per Data Template	**View Fil**
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	**View Fil**
Final admission list published by the HEI	**View Fil**
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	**View Fil**
Any other relevant information	**No File Uploade**

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

1

File Description	Documents
Data as per Data Template	**View File**
Certificate of EWS and Divyangjan	**No File Uploaded**
List of students enrolled from EWS and Divyangjan	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their leve readiness to undergo professional education programme and also the academic support provided to students Desc the assessment process at entry level to identify different learning needs of students and their level of readiness undergo professional education programme and also the academic support provided to students, in not more than 200 words.

Vivekananda College of Education in affiliated to Dr. BR Ambedkar University Agra . T assessment provess at entry level in done by the university and the studetns their ch the collge at the time of counselling .

File Description	Documents
Documentary evidence in support of the claim	**No File Uploade**
Documents showing the performance of students at the entry level	**No File Uploade**
Any other relevant information	**No File Uploade**

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring	**Four/Three of the above**

Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	

File Description	Documents
Data as per Data Template	**View File**
Relevant documents highlighting the activities to address the student diversities	**View File**
Reports with seal and signature of Principal	**View File**
Photographs with caption and date, if any	**View File**
Any other relevant information	**No File Upload**

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	**Three of the above**

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	**View File**
Reports with seal and signature of the Principal	**No File Upload**
Photographs with caption and date	**View File**
Any other relevant information	**No File Upload**

2.2.4 - Student-Mentor ratio for the academic year

10:1

2.2.4.1 - Number of mentors in the Institution

49

File Description	Documents
Data as per Data Template	**View File**
Relevant documents of mentor-mentee activities with seal and signature of the Principal	**View File**
Any other relevant information	**No File Upload**

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting s learning mode/s for different courses of each programme in not more than 100-200 words.

The teaching learing process is enriched with the help of many technique including powerpoint presenatation, online teaching, blended learing, group discussion, experimental learing , brain stroming etc. teachers make use of blended teaching technique by sending the content online and then disussing in the class and vice virs students are also encourge to discuss various topics in groups and individual.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	**View File**
Any other relevant information	**No File**

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

Nil

File Description	Documents
Data as per Data Template	**View File**
Link to LMS	**Nil**
Any other relevant information	**No File Uploaded**

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

Nil

File Description	Documents
Data as per Data Template	**View File**
Programme wise list of students using ICT support	**No File Uploaded**
Documentary evidence in support of the claim	**No File Uploaded**
Landing page of the Gateway to the LMS used	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	**Three of the above**

File Description	Documents
Data as per Data Template	**View Fil**
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	**View Fil**
Geo-tagged photographs wherever applicable	**No File Uploade**
Link of resources used	**Nil**
Any other relevant information	**View Fil**

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping one abreast with recent developments in education and life

Vivekananda College of Education support and enhance the effectiveness of the relationship of students and teachers for various provisions through mentoring the students.

- **Mentor teachers are chosen according to their abilities to model quality teaching skills. This honor diversity and improves quality of the students.**
- **Mentors provide their experiences to the students who need help and advise in the personal issues and career path.**
- **Mentor provide guidance, motivation and emotional support to the student.**
- **Mentor could be a role model for them.**
- **Mentor are the guide that light up the way ahead by improving their learning teac , cooperativeness for future career development**

File Description	Documents
Documentary evidence in support of the claim	**View File**
Any other relevant information	**No File Uploaded**

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global	**Two of the above**

File Description	Documents
Data as per Data Template	**View Fi**
Documentary evidence in support of the selected response/s	**View Fi**
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	**View Fi**
Any other relevant information	**No Fil Uploade**

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life etc. among students

Nil

File Description	Documents
Documentary evidence in support of the claim	**View File**
Any other relevant information	**No File Uploaded**

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)	**Seven/Eight of the above**

File Description	Documents
Data as per Data Template	**View File**
Documentary evidence in support of the selected response/s	**View File**
Reports of activities with video graphic support wherever possibl	**View File**
Any other relevant information	**No File Uploaded**

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in	**Two/Three of the above**

classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

File Description	Documents
Data as per Data Template	**View File**
Reports and photographs / videos of the activities	No File Uploa
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploa
Documentary evidence in support of each selected activity	**View File**
Any other relevant information	No File Uploa

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

Three of the above

File Description	Documents
Data as per Data Template	**View File**
Details of the activities carried out during the academic year in respect of each response indicated	No File Uplo
Any other relevant information	No File Uplo

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

Four of the above

File Description	Documents
Data as per Data Template	**View File**
Samples prepared by students for each indicated assessment tool	No File Uploa
Documents showing the different activities for evolving indicated assessment tools	No File Uploa
Any other relevant information	No File Uploa

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

All of the above

File Description	Documents
Data as per Data Template	**View File**

Documentary evidence in support of each response selected	No File Uploac
Sample evidence showing the tasks carried out for each of the selected response	No File Uploac
Any other relevant information	No File Uploac

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	No File Uploa
Report of the events organized	No File Uploa
Photographs with caption and date, wherever possible	No File Uploa
Any other relevant information	No File Uploa

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	Three of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	No File Upload
Any other relevant information	No File Upload

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's prepar efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teache Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Nil

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

File Description	Documents
Data as per Data Template	View File
Data as per Data Template	No File Uploaded
Plan of teacher engagement in school internship	No File Uploaded
Any other relevant information	No File Uploaded

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring	

Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities-experience/exposure Preparation of progress reports

File Description	Documents
Data as per Data Template	**No File Upload**
Sample copies for each of selected activities claimed	**No File Upload**
School-wise internship reports showing student engagement in activities claimed	**No File Upload**
Wherever the documents are in regional language, provide English translated version	**No File Upload**
Any other relevant information	**No File Upload**

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more th 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specifi reference to the role of teacher educators, school principal, school teachers and peers.

Nil

File Description	Documents
Documentary evidence in support of the response	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	**No File Uploaded**
Two filled in sample observation formats for each of the claimed assessors	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	**No File Upload**
Five filled in formats for each of the aspects claimed	**No File Upload**
Any other relevant information	**No File Upload**

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

Nil

File Description	Documents
Data as per Data Template	**No File Uploaded**
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	**No File Uploaded**
English translation of sanction letter, if it is in regional language	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

Nil

File Description	Documents
Data as per Data Template	**No File Uploaded**
Certificates of Doctoral Degree (Ph.D) of the faculty	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5.3 - Number of teaching experience of full time teachers for the during the year

Nil

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

File Description	Documents
Copy of the appointment letters of the fulltime teachers	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by tea to keep themselves updated professionally in not more than 100-200 words 1.   In house discussions on current developments and issues in education 2.   Share information with colleagues and with other institutions on policie regulations

Nil

File Description	Documents
Documentary evidence to support the claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 word

Nil

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination

Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	No File Uploaded
Annual Institutional plan of action for internal evaluation	No File Uploaded
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Nil

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Upload
Any other relevant information	No File Upload

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanis adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 v

Nil

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 200 words.

Nil

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	**View File**
Result sheet for each year received from the Affiliating University	No File Uploaded
Certified report from the Head of the Institution indicating pass percentage of students program-wise	No File Uploaded
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line wit PLOs and CLOs is monitored and used for further improvements

Nil

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	No File Uploaded

Any other relevant information	No File Uploaded

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during th[e] year

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	No File Uploaded
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	No File Uploaded
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning nee[ds] catered to. Describe with examples the extent to which the assessment task and the performance of students refl[ect] their initially identified learning needs in not more than 100 -200 words.

Nil

File Description	Documents
Documentary evidence in respect to claim	No File Uploaded
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	No File Uplo[aded]
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uplo[aded]
Any other relevant information	No File Uplo[aded]

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	One of the above

File Description	Documents
Data as per Data Template	**No File Uploaded**
Institutional Policy document detailing scheme of incentives	**No File Uploaded**
Sanction letters of award of incentives	**No File Uploaded**
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	**No File Uploaded**
Documentary evidence for each of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	**Two of the above**

File Description	Documents
Documentary evidences in support of the claims	**No File Uploaded**
Details of reports highlighting the claims made by the institution	**No File Uploaded**
Reports of innovations tried out and ideas incubated	**No File Uploaded**
Copyrights or patents filed	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website durin year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
First page of the article/journals with seal and signature of the Principal	**No File Uploaded**
E-copies of outer jacket/contents page of the journals in which articles are published	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
• First page of the published book/chapter with seal and signature of the Principal	**No File Uploaded**
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number	**No File**

in national / international conference-proceedings per teacher	**Uploa**
Any other relevant information	**No F:** **Uploa**

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

2

File Description	Documents
Data as per Data Template	**View Fil**
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	**No File** **Uploade**
Any other relevant information	**No File** **Uploade**

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

125

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	**No File Upload**
Report of each outreach activity with seal and signature of the Principal	**No File Upload**
Any other relevant information	**No File Upload**

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awaren Gender sensitivity, Yoga, Digital India, National Water Mission during the year

Nil

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the yea

File Description	Documents
Data as per Data Template	**View File**
Documentary evidence in support of the claim along with photographs with caption and date	**No File Uploa**
Any other relevant information	**No File Uploa**

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized studen social issues and community development in not more than 100-200 words.

Nil

File Description	Documents
Relevant documentary evidence for the claim	**No File Uploaded**
Report of each outreach activity signed by the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

Nil

File Description	Documents

Data as per Data Template	No File Uploaded
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

Nil

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

File Description	Documents
Data as per Data Template	No File Uploaded
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Copies of the MoU's with institution / industry/ corporate houses	No File Uploaded
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, f center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not than 100 - 200 words

Vivekananda College of Education is committed to excellent teaching and preparing gre teachers for the advancement of the country. For this the college management has prov adequate facilities on teaching learning process. This list of all physical & academi support facilities are following :

1. ICT enabled classrooms
2. Well ventilated and well lit rooms
3. Auditorium
4. Seminar room
5. Discussion rooms
6. ICT lab
7. Psychology resource Centre
8. Health and Physical Education Resource center
9. Science and Mathematics Resource Center
10. Art and Craft Resource Center
11. Library cum Reading Room
12. Play Field
13. Wi-fi and Internet Facility
14. Separate toilets for boys and girls
15. Common Rooms
16. Sick Room
17. RO Drinking Water

File Description	Documents
List of physical facilities available for teaching learning	**View File**
Geo-tagged photographs	**View File**
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, vi and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

2

File Description	Documents
Data as per Data Template	**View File**
Geo-tagged photographs	**View File**
Link to relevant page on the Institutional website	**https://www.vcealigarh.in/ict_enabled_class_room**
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

6.55

File Description	Documents
Data as per Data Template	**View F:**
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	**View F:**
Any other relevant information	No Fi: Upload

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any ot software Describe the features of Library Automation in not more than 100 – 200 words.

The library is semi computerized. Software Techlib is used for issuing books and maintaining records. The key words used for the effective retrieval of books in libra are author, title and publisher. The library has four distinct sections-acquisition, cataloguing circulators, issue and return.

Functions of Techlib are-

Acquisition- Entry of total no. of books.

Circulation- Issue and returns the books

Member- Entry and quick return

Reports - daily circulation

Online - use of internet

Serial - periodical and newspaper

OPAC- Search book by title, publisher, author, different type ISBN, SSBN etc

The college library has computer and internet facilities. Students and teachers use library frequently as they require. Teachers and students use computer and internet i different areas of innovation in the field of classroom interaction, teaching aids, effective use of audio-visual teaching aids etc. Teachers and students can compare th efficiency with the other countries in the field of research. It provides a huge supp the students and teachers.

File Description	Documents
Bill for augmentation of library signed by the Principal	**View File**
Web-link to library facilities, if available	**https://www.vcealigarh.in/library.pc**
Any other relevant information	**No File Uploaded**

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Vivekananda College of education does not have remote access facility.

File Description	Documents
Landing page of the remote access webpage	**No File Uploaded**
Details of users and details of visits/downloads	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

File Description	Documents
Data as per Data template	**No File Upload**
Receipts of subscription /membership to e-resources	**No File Upload**
E-copy of the letter of subscription /member ship in the name of institution	**No File Upload**
Any other relevant information	**No File Upload**

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

0.31

File Description	Docume
Data as per Data Template	**View**
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	**View**
Any other relevant information	**No F Uploa**

4.2.5 - Per day usage of library by teachers and students during the academic year		
4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during academic year		

File Description	Documents	
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	**View File**	
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	**https://www.vcealigarh.in/library_register**	
Any other relevant information	**No File Uploaded**	

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education – general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	**None of the above**

File Description	Documents
Data as per Data Template	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

Vivekananda College of Education regularly updates the wi-fi and neternet facilities according to the need of the faculty and students.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	**No File Uploaded**
Any other relevant information	**View File**

4.3.2 - Student – Computer ratio during the academic year

2:1

File Description	Documents
Data as per data template	**View File**
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	**View File**
Any other relevant information	**No File Uploaded**

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	**E. < 50 MBPS**
4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system	

Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	

File Description	Documents
Data as per Data Template	No File Upload
Link to videos of the e-content development facilities	Nil
List the equipment purchased for claimed facilities along with the relevant bills	No File Upload
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	No File Upload

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

10.87

File Description	Documents
Data as per Data Template	View Fi
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View Fi
Any other relevant information	No Fil Uploade

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure pertaining to physical, academic and support facilities in college regularly maintained to ensure that they are of maximum benefit to the students as we as teaching and nonteaching staff. Staff members are deputed to ensure maintenance of campus. There are various committees like Library. Sports. Website Development. Gardening, Cafeteria, etc to ensure proper maintenance and upkeep. The various commit meet regularly to monitor the optimum use of infrastructure which is accessible to th students and staff of the college.

File Description	Documents
Appropriate link(s) on the institutional website	https://www.vcealigarh.in/PROCEDURES_AND_POLICIES
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	Three of the above

File Description	Documents

Data as per Data Template	**View Fil**
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	**No File Uploade**
Sample feedback sheets from the students participating in each of the initiative	**No File Uploade**
Photographs with date and caption for each initiative	**No File Uploade**
Any other relevant information	**No File Uploade**

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	**Seven/Eight of the above**

File Description	Documents
Geo-tagged photographs	**View File**
Any other relevant information	**No File Uploaded**

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Data as per Data Template for the applicable options	**No File Uplo**
Institutional guidelines for students' grievance redressal	**View File**
Composition of the student grievance redressal committee including sexual harassment and ragging	**View File**
Samples of grievance submitted offline	**View File**
Any other relevant information	**No File Uplo**

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	**One of the above**

File Description	Documents
Data as per Data template	**View Fi**
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	**No Fil Upload**
Report of the Placement Cell	**No Fil Upload**
Any other relevant information	**No Fil Upload**

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
2	132

File Description	Documents
Data as per Data Template	**View File**
Reports of Placement Cell for during the year	**No File Uploaded**
Appointment letters of 10 percent graduates for each year	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

File Description	Documents
Data as per Data Template	**No File Uploaded**
Details of graduating students and their progression to higher education with seal and signature of the principal	**No File Uploaded**
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/

Nil

File Description	Documents
Data as per Data Template	**No File Uploaded**
Copy of certificates for qualifying in the state/national examination	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

It is a common feature of higher education that the educational institutions should have a provision of student council so that the students could discuss about the problems which they face at this level of education. It helps the educational administration to run and function the institution in a peaceful and friendly atmosphere. In order to make their voice/demand to reach to the administration, student council places an important role. Their for it is an important feature of this level of education. Generally the students place their problems or the difficulties before the student's council where elected members discuss the problem among each other prepare a resolution and place it before the Principal .

In our college the same procedure is followed so that students can place their problems before the head of the institution. For example class and section representative , teacher in-charge of those classes then to the proctor if required, seen the gravity the problem then the matter is placed before the principal of the college, if needed

finally to the Chairman of the institution, if the problem not solved then only this is taken.

File Description	Documents
Copy of constitution of student council signed by the Principal	**View File**
List of students represented on different bodies of the Institution signed by the Principal	**View File**
Documentary evidence for alumni role in institution functioning and for student welfare	**No File Uploa**
Any other relevant information	**No File Uploa**

5.3.2 - Number of sports and cultural events organized at the institution during the year

4

File Description	Documents
Data as per Data Template	**View File**
Reports of the events along with the photographs with captions and dates	**No File Uploade**
Copy of circular / brochure indicating such kind of events	**View File**
Any other relevant information	**No File Uploade**

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution   Describe the role of alumni association in the development of institution in not m than 100 - 200 words highlighting two significant contributions in any functional aspects

Nil

File Description	Documents
Details of office bearers and members of alumni association	**View File**
Certificate of registration of Alumni Association, if registered	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	

File Description	Documents
Documentary evidence for the selected claim	**No File Upload**
Income Expenditure statement highlighting the alumni contribution	**No File Upload**
Report of alumni participation in institutional functioning for the academic year	**No File Upload**
Any other relevant information.	**No File Upload**

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	**View Fi**
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	**View Fi**

Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

```
Nil
```

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

```
The governance of the institution is reflected of an effective leadership and
participative mechanism in tune with the vision and mission.

Vision: To promote the Indian culture, morals, value and future education through quality
education among students.

Mission: To facilitate professional consultancy, advisory and networking for development
through strategies, planning, research, training, monitoring and evaluation.

The administration and governance of the Institute is exercised with the participation of
all the staff deputed in different committees under the leadership of the principal.
Every member of the committees is assigned certain responsibilities. Each committee
submits its report timely to the principal. Some of the committees in the college are

1. Discipline Committee

2. Admission Committee

3. Time Table and Academic Calendar Committee

4. Examination Committee

5. School Internship Committee

Although the power of decision making is delegated to the head of the institution, the
faculties of the college are highly encouraged for participation in institutional
activities.The faculty members through several committees in coordination with fellow
faculty fraternity carry out different activities and report to the principal.
```

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The institution practices decentralization and participative management. The success
an institution is the result of the combined efforts of all who work towards attainin
the vision of the institution.

Following committees are constituted for the distribution of work and activities.

1. Discipline Committee

2. Admission Committee

3. Time Table Academic Calendar Committee

4. Examination Committee

5. School Internship Committee

6. Social Activities Committee

7. Literary Activities Committee

8. Cultural Committee

9. Science and Mathematics Resource Committee

10. Psychology Resource Committee

11. ICT Committee

12. Art and Craft Committee

13. Magazine Committee

14. Women's Cell

15. Seminar/ Workshop Committee

16. Sports and Camp Committee

17. Alumni Meet Committee

18. Tour Committee

19. Library Advisory Committee

20. Guidance Counseling Cell

File Description	Documents
Relevant documents to indicate decentralization and participative management	**View File**
Any other relevant information	**No File Uploa**

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Descr
the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and o
functions in not more than 100 - 200 words.

The institution maintains its website www.vcealigarh.in, in which faculty details,
photographs, annual reports, IQAC minutes of meeting information, financial balance s
etc. are displayed. In the way the institution maintain transparency in its financial
academic and administration functions.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	**View File**
Any other relevant information	**No File Uploa**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented base
the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The strategic plan of the institution includes best teaching by the faculty to produc
best teacher in 2020-21. Due to covid-19 the strategy was to teach using online mode
blended mode. This teacher orientation program towards online teaching was organized
03 Sep 2020. The faculty of the institution took online classes on zoom and Google me
and when the classes were resumed blended teaching was done throughout the session.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	Nil
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploade

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative
setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not
than 100 - 200 words.

The vision with which Vivekananda College of Education (VCE) was stated clearly durin
layout planning,The management, the Principal, the teaching faculty, the administrati
staff and rest of the non-teaching staff i.e. Karamcharies work in the co-ordination
each other leading to the efficiency in teaching and non-teaching responsibilities. T
management is not only co-operative but highly considerate towards students, staff
members (Teaching and Non-Teaching) including even the safai karamchari.

For smooth functioning of the college there are 30 committees responsible. Every
committee consists of its committee head and members. they together plan activities.

I.QAC: The academic calendar prepared by time table and academic calendar committee i
effectively implemented by the I.Q.A.C. (Internal Quality Assurance Cell). Effective
strategic plan of this cell can help in completion of work on time.

Sports Committee: This committee organize sports on different occasions.

Medical: Medical check up health issues suddenly occur in the college are handled by
committee.

Cultural Activities: Committee planned cultural programmes for different occasions
celebrate in Vivekananda College of Education.

Guest Lecture Committee: All the guest lectures through reputed member of the society
arranged through this committee.

Sessional: Sessional f are planned and organisedregularly by this committee.

File Description	Documents
Link to organogram on the institutional website	Nil
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students | None of the above |

File Description	Documents
Data as per Data Template	No File Uploaded

Screen shots of user interfaces of each module	**No File Uploaded**
Annual e-governance report	**No File Uploaded**
Geo-tagged photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implemen
of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Ce
Committees which is successfully implemented in not more than 100 - 200 words.

The activities planned in the academic calendar in the beginning of the session are planned conducted and implement by the IQAC. IQAC meeting are held quarterly, and activation for that trimester are planned and in-charge of each activity is deputed.

One such activity of National Priority Program was proposed in the 2nd meeting (dated 01/12/2020). Yoga week was successfully organized from 22/02/2021 to 26/02/2021. Repo is attached.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	**View File**
Action taken report with seal and signature of the Principal	**View File**
Any other relevant information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the
existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 10
200 words

welfare measures for teachers

1. Tranport Facilities for female staff

2. Free firstaid

3. casual leaves

4. canteen

5. reprographic faciliites

6. medical checkup

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	**View Fil**
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

0

File Description	Documents
Data as per Data Template	**No File Upload**
Institutional Policy document on providing financial support to teachers	**No File Upload**
E-copy of letter/s indicating financial assistance to teachers	**No File Upload**

Certificate of participation for the claim	No File Upload
Certificate of membership	No File Upload
Income Expenditure statement highlighting the financial support to teachers	No File Upload
Any other relevant information	No File Upload

6.3.3 - Number of professional development /administrative training programmes organized by the institution teaching and non-teaching staff during the year.

1

File Description	Documents
Data as per Data Template	**View File**
Brochures / Reports along with Photographs with date and caption	**View File**
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

0

File Description	Documents
Data as per Data Template	No File Uploaded
Copy of Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the proce performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The Institute does not have performance Appraisal system. We are planning to start it practice in future.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	No File Uploaded
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not mor than 100 - 200 words

Yes, the institute conducts financial Audits regulaly.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	**View File**
List of audit objections and their compliance with seal and signature of the Principal	No File Upload
Any other relevant information	No File Upload

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over t year (not covered in Criterion III)(INR in Lakhs)

`0`

File Description	Documents
Data as per Data Template	**No Fil Uploade**
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	**No Fil Uploade**
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	**No Fil Uploade**
Any other relevant information	**No Fil Uploade**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Desc the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

`none`

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institution the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQA any other mechanism in not more than 100 - 200 words

`In IQAC meetings, decisions related to the conduction of curricular activities are ta by the members for the coming months. Members of IQAC review the academic calendar, w is planned in the beginning of the session, and plan furthers activities. If any acti could not be conducted due to some unexpected reason, it is planned for a new conveni date. MOM and plan of action is prepared by the IQAC for the proper implementation of curricular and co-curricular activities.`

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	**View Fil**
Any other relevant information	**No File Uploade**

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism De the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - words.

`Nil`

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	**View Fi**
Any other relevant information	**No Fil Uploade**

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture dur the year

`Nil`

File Description	Documents
Data as per Data Template	No File Uploa
Report of the work done by IQAC or other quality mechanisms	**View File**
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	**View File**
Any other relevant information	No File Uploa

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

File Description	Documents
Data as per Data Template	No File Uploaded
Link to the minutes of the meeting of IQAC	Nil
Link to Annual Quality Assurance Reports (AQAR) of IQAC	Nil
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	**View File**
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domain its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second a subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due quality initiatives since the previous accreditation in not more than 100 - 200 words each

Nil

File Description	Documents
Relevant documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 w

Vivekananda College of Education is committed to energy conservation. The staff, stud and all the employees are instructed to reduce the consumption of energy by using lea and only required amount of energy service. energy conservation is a part of the conc of eco sufficiency which is also taught in the paper of environmental education. all faculty meekness and students keep a vigil on light and fan switches while living cla and labourites. A full time peon is alsodeployed for regularly checking the building power supply and water taps. Full time plumberand electrician have also been appointe the institute for checking any leakage and faults.

* all the instructions regarding energy conservation are being documented in the institute code of conduct .

The institute is planning to further reduce the energy consumption by installing sola panels in near future.

File Description	Documents
Institution's energy policy document	**View File**
Any other relevant information	**No File Uploaded**

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note institution policy for waste management along with its implementation procedure in not more than 100 - 200 wor

Awareness about pollution due to waste and method of disposal is spread through talks environment conservation and students are encouraged to create less waste and are instructed for proper disposal. The institution takes initiatives for the management waste which is generated within its campus.

A number of dustbins have been installed at different points in the college campus fo collecting the solid waste. All the student and teachers and other are instructed to throw the waste material in green and blue dustbins. Waste from dustbins is taken awa regularly by the waste collection agency of the municipal body. The biodegradable was is dumped in pits for decomposition. During autumn season a large quantity of dry lea are collected and dumped to decompose into vermicompost.

Other solid waste like newspaper, used papers are collected at the end of the year an disposed of to scrap venders.

All the instructions are been given in the college code of conduct and are time to ti repeated by the discipline committee of the institution.

File Description	Documents
Documentary evidence in support of the claim	**View File**
Any other relevant information	**No File Uploaded**

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	**Two of the above**

File Description	Documents
Documentary evidence in support of each selected response	**No File Uploade**
Geo-tagged photographs	**View File**
Income Expenditure statement highlighting the specific components	**No File Uploade**
Any other relevant information	**No File Uploade**

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	**Three of the above**

File Description	Documents
Income Expenditure statement highlighting the specific components	**No File Uploade**
Documentary evidence in support of the claim	**No File Uploade**
Geo-tagged photographs	**View File**
Any other relevant information	**No File Uploade**

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution fr

healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green
and providing a pollution free healthy environment in not more than 100 - 200 words

Institutions is committed to maintain a green and clean environment. For this a numbe
trees and plants are being planted in the lawns of the college campus. Tree plantatio
a compulsory activity organized in the institution regularly every year. For the
maintenance of the green cover in the college adequate staff is appointed. The campus
kept clean and tidy by the sweepers and all the employees and students are asked to
adhere to the college code of conduct regarding cleanliness inside the campus. The
parking is situated out side the campus and pedestrian friendly roads are provided in
side the college campus. The students are strictly advised to minimize the use to pla
and use green and blue dustbin accordingly.

File Description	Documents
Documents and/or photographs in support of the claim	**View File**
Any other relevant information	**No File Uploaded**

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	**Three of the above**

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	**View File**
Circulars and relevant policy papers for the claims made	**View File**
Snap shots and documents related to exclusive software packages used for paperless office	**No File Uploa**
Income- Expenditure statement highlighting the specific components	**No File Uploa**

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component durin
year (INR in Lakhs)

Nil

File Description	Documents
Data as per Data Template	**No File Uploa**
Income Expenditure statement on green initiatives, energy and waste management	**No File Uploa**
Any other relevant information	**No File Uploa**

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community
practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locatio
knowledge and resources, community practices and challenges in not more than 100 - 200 words

The institute provides an inclusive environment for every one with tolerance and harm
towards cultural, regional, linguistic, communal, socio-economic and other diversitie
Different cultural and sports activities are organized in the college to promote harm
towards each other. All students regardless of their religion, caste, language etc le
to cooperate and work in teams through activities like scout- guide camp, SUPW camp,
sports week etc.

Commemorative days like Women's day, World Environment day along with many festivals
National festivals are celebrated together to inculcate the values of brotherhood and
patriotism among students. Students are also sensitized towards gender equalities,
environmental consciousness for developing a harmonious society.

File Description	Documents
Documentary evidence in support of the claim	**View File**
Any other relevant information	**No File Uploaded**

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	**View Fil**
Web-Link to the Code of Conduct displayed on the institution's website	**No File Uploade**
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	**View Fil**
Details of the Monitoring Committee, Professional ethics programmes, if any	**View Fil**
Any other relevant information	**No File Uploade**

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any tw best practices successfully implemented by the institution as per NAAC format

Best Practice —One

1. Title of the Practice: Counseling Cell

2. Objective :

The goal of counseling is to facilitate positive behavior changes, improve students´ ability to establish social relationships, promote their decision making process, hel students to understand their potential and cope effectively will the problems they fa

3. The Content:

Counselor helps the clients to identify problem and find potential solution to proble It includes development of self-esteem and copying skills in the clients.

4. The Practice:

The institution has a separate counseling cell with certified counselor who continuou observes students in their daily activities and find out students having emotional or social problems.

Best Practice —Two

1. Title of the Practice: Morning Assembly

2. Objective:

The aim is to begin the daily process of learning through a spiritual development thr Morning Prayer.

3. The Context:

It helps students gather their energy and prepare them for the fresh day.

4. The Practice:

The morning assembly is practiced in the college for 15 minutes before the classes be
It includes the prayer of the Goddess of Wisdom, followed by the thought for the day,
brief current events program ending with National Anthem

5. Evidence of Success:

The success of this practice is evident from the fact that it has continued since the
beginning of institution without any break.

File Description	Documents
Photos related to two best practices of the Institution	**View File**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Descri
the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more th
100 -200 words

The vision, mission and objectives of Vivekananda College of Education clearly points
towards quality teaching without any discrimination. The aim of the institution is to
produce educationally sound and morally strong future teachers. It is pledge bound to
provide effective environment for learning. For this purpose, the institution recruit
highly qualified and skillful teachers, who have good academic record and communicati
skills who are knowledgeable and are dedicated to teaching. Teachers provide clear
explanation through face-to-face traditional method of teaching and through the use o
PowerPoint, internet, projector etc. We also emphasize pupil-teachers to use activity
based teaching techniques in their teaching and use working models, games, storytelli
and appropriate teaching aids in teaching.

For this the college management has provided adequate facilities on teaching learning
process. This list of all physical & academic support facilities are following

 1. ICT enabled classrooms
 2. Well ventilated and well lit rooms
 3. Auditorium
 4. Seminar room
 5. Discussion rooms
 6. ICT lab
 7. Psychology resource Centre
 8. Health and Physical Education Resource center
 9. Science and Mathematics Resource Center
10. Art and Craft Resource Center
11. Library cum Reading Room
12. Play Field
13. Wi-fi and Internet Facility
14. Separate toilets for boys and girls
15. Common Rooms
16. Sick Room
17. RO Drinking Water

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	**No File Uploa**
Any other relevant information	**No File Uploa**